

GA WEST PRESBYTERY
DEPARTMENT OF ADMINISTRATION AND HUMAN RESOURCE MANAGEMENT
ANNUAL REPORT 2025
PRESENTED TO THE 10TH PRESBYTERY SESSION

PREAMBLE

“Grace, mercy and peace will be with us, from God the Father and from Jesus Christ, the Father’s Son, in truth and love” (2 John 1:3)

INTRODUCTION

This report is an account of the work of the Department of Administration and Human Resource Management of the Ga West Presbytery for the period January-December 2025.

MEMBERSHIP

The Department is made up of three committees, which are fully constituted.

- i. Property Management and Logistics
- ii. Information, Statistics, and Planning
- iii. The Public Relations unit, which is responsible for publishing the Ga West Herald

COMMITTEE MEMBERSHIP

Property Management and Logistics

Mr. Frank Oppong-Yeboah - Chairman
Mr. Joshua Adotey Nyanu - Vice-chairman
Nii Boye Adjei - Director of AHRM/Ex-Officio Member
Mr. Emmanuel Osei Ofosu - Director of Finance/Ex-Officio Member
Ms. Susanna Nyampong Esq - Member
Mr. Emmanuel Quarkey - Member
Mr. Samuel Opoku Kwarteng - Member
Mr. John Darko - Secretary
District Representatives: Members

Information, Statistics and Planning and Human Resource Management

Rev. Walter Kpentey -	Chairperson
Rev. K.K Sarpong -	Clerk of Presbytery
Rev. Godfred Arhin -	Secretary
Mr. Michael Nii Boye Adjei -	Director, AHRM/Member
Mr. Emmanuel Osei Ofosu -	Director, Finance/Member
Ms. Susanna Nyampong Esq. -	Member
Mr. Franklin Owusu Ansah -	Member
Mrs. Esther Afua Antwiwaa Ansong -	Member

ACTIVITIES

Committee on Property Management and Logistics

During the period under review, the Committee continued to focus on executing the recommendations of the Manse Audit team. Notable events in the aftermath of the audit included.

- Reclamation of the Church Manse at Ofankor- Evacuation notices were served during the year, with three families subsequently vacating the premises.
- Renovation works in other Manses have also commenced. The Mission Field Coordinator's Manse at Oboum is currently under construction, and we appeal to the Presbytery to continue making funds available for its completion.

Status of Land Registration

In last year's report, it was mentioned that only 13% of all land parcels in the Presbytery had land title certificates covering their land interest. 2025 did not witness any significant improvement in the registration of lands within the congregations. There are currently 272 land parcels for all congregations and Preaching Points in the Presbytery. Of these, 40% are registered with the Lands Commission. However, only 13% had a land title certificate covering their land interest. It is heartwarming to note that, for the District Head stations, about 96% of them have land documents.

Efforts are still underway to ensure that all lands belonging to the Church within the Presbytery are duly registered in accordance with the requirements outlined in the strategic document. As part of efforts to regularize this situation, two workshops on Insurance and Land documentation were held to educate and orient Agents and other key stakeholders on the essence and processes involved in securing the assets of

the Presbytery and, by extension, the Church.

In terms of next steps, the Department will organize another workshop in 2026 to educate Agents and officers on the Asset Disposal policy.

Insurance of Assets - Chapels, Manse, School, Contents

Summary of the insurance status of assets within the Presbytery. Out of about 145 congregations and preaching that benefited from the valuation exercises, only about 25% have paid for their insurance premiums and current renewal fees as of 14th January 2025.

District	District Beneficiaries from the Valuation Exercise	Congregations Insured	Congregations Uninsured
Kaneshie	7	6	1
Dansoman	11	5	6
Abeka	9	5	4
Mamprobi	6	3	3
North Kaneshie	6	3	3
AOT	6	3	3
Sakaman	6	3	3
Kwashieman	11	3	8
New Achimota	11	2	9
Lartebiokorshie	5	2	3
Aplaku	16	1	15
New Weija	10	0	10

Asofan	8	0	8
Gbawe	16	0	16
Ablekuma	13	0	13
Apenkwa	4	0	4
TOTAL	145	36	109

Insurance of Automobiles:

Among the 24 districts within the Ga West Presbytery with one (1) sub-district and a Mission Field, there are about 50 official automobiles currently in operation in the GA West Presbytery with about sixty percent (60%) having their vehicles and motorcycles insured through the Trinity Insurance Brokers. The rest was done by direct contact with their insurance company. The tables below labelled under appendix "A" give details of the automobiles in the respective districts.

Court Issues Relating to Land

N o	Case title	Suit number	Court hearing the case	Brief facts (summary of pleadings)	Current status of the case
1.	MJ & B Eng Co Ltd & Anor v. Calvery Cong, Chorkor and 6 others	CM/ 0661/2022	Commercial Court 2, LCC	Chorkor cong. Entered into a contract with the plaintiffs to build their chapel for over Ghc3mil. They were to pay GHc10k per month. The church did not think the contractor was doing a good job and wrote to suspend the contract. The plaintiffs instituted an action claiming several amounts of money and relief and sought an injunction.	The case has been settled. Terms of Settlement were filed in July 2025 for a total of Ghc400,000. Payments have been spread till December 2025, with the Presbytery stepping in to fund the payments while the congregation repays the Presbytery.

2.	Kwame Twumasi v. Registered Trustees of PCG, (Ebenezer Congregation, Doblo Gonno)	E12/AHC/86/2 023	Amasaman High Court	The Plaintiff is a neighbour of the church, and the access road to his property lies in the church's land. The church started a construction project and to protect the site they hoarded off the area and placed a gate at the access road. The Plaintiff is alleging the church is building without permit and has blocked access to his house by appropriating the road.	The case has been resurrected. The Plaintiffs brought an application to amend their Statement of claim which was granted. The plaintiffs have since filed their Amended statement of claim. It has been observed that it is the same old claim of the plaintiff. Our counsel will be responding to it.
3.	Jonas Dowuona Nortey v. The Registered Trustees of The Presbyterian Church of Ghana (AOT)	LD/0062/2021	Land Court 1, LCC	The plaintiff claims to be the head of the Ofankor Nortey Kobina family of Accra. They claim they are the proper owners of the lands AOT chapels (both old and new) are situated upon. Per their pleadings the plaintiffs claim they are now coming forward because they have recently found documents covering the lands. The church has a government lease on the new chapel land and a deed of gift on the old chapel land.	There has been no traction in this case since the witness statements were filed. An application would be made to the registrar to see if it can be struck off the cause, since it passed one year with no new business. Fortunately, a search report that was acquired in respect of the old site showed the registration of the Church's donor. Enough information has also been acquired to show how the church acquired the adjoining sites and these have been stated in the witness statement.
4.	Rev Quarcoopome Sackey vs Registered Trustees of PCG and Lands Commission (AOT)	LD/0615/24	High Court Accra Land Division	The plaintiff is head of family of Joseph James Quao Din Sackey family and are claiming the Adabraka Official Town new chapel land as being their family land. The Church has a GOG lease and LTC on the land. This is the 2 nd case involving the AOT lands.	Witness statements have been filed and CMC conducted. Trial was scheduled for Nov. 2025. Orders have been made for a composite plan which is outstanding. Registrar to write again for composite plan since all effort to locate it has been futile.

N o	Case title	Suit number	Court hearing the case	Brief facts (summary of pleadings)	Current status of the case
5.	Charles Yarnie and 2 ors vs. Registered Trustees of PCG (Mount Sanai- Fise)	E1/AHC/21 0/2024	Amasaman High Court	The plaintiffs claim to be owners of land by virtue of a deed of surrender. There are inconsistencies to the case and there is no description of the land being claimed.	The plaintiff had sought for injunction on the construction of the chapel. The church has filed its witness statements. The plaintiff had failed to file citing that the church had attempted to settle. (The session had attempted to settle the matter without recourse to our legal counsel. She advised them that it was not in the church's interest as the ownership of the land in the Yarnie family and their capacity to sue was in dispute) The court had refused the injunction. Parties await for trial to commence.

6	Boakye Danquah & 3 Ors V. Registered Trustees of the Presbyterian Church of Ghana and Anor (Bethel Akweteyman)	HR 0034/2020	Not assigned	The plaintiffs claimed the Bethel Congregation, Akweteyman was creating a nuisance in its vicinity by excessive noise making and indiscriminate parking. The church never entered a defence and rather moved to settle the matter.	Attempted settlement after entry of appearance. The case has not proceeded beyond the appearance. The congregation is still being encouraged to maintain peace. The lawyer has engaged the Abeka District minister to follow up to ensure all is still in order.
7.	Alex Morris V. Tweneboah Kwaku Obeng & John Kofi Owusu &	G/AN/CG/C 1/ 32/2019	Amasaman Circuit Court	The 1 st and 2 nd defendants are tenants of the church at Apenkwa, running car showplaces. The plaintiff claimed he had purchased the land from the	Since the notice of intention to proceed in May 2022, no other processes have been received to indicate a court date. An application would

No	Case title	Suit number	Court hearing the case	Brief facts (summary of pleadings)	Current status of the case
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	Registered Trustees of the Presbyterian Church of Ghana Kuku Hill. (Apenkwa)			Onamorkor Adain Family and sued the 1 st and 2 nd defendants as trespassers. The church joined the suit to defend its title to the land.	be made to the registrar to strike out the case applying the one year rule.
8.	Awoshie Land cases			The lawyer will hand over the files. In the meantime, the lawyer for the Methodist Church has been approached about settlement. He will revert after consulting with the Presiding Bishop. Conversations are oral as of now.	The files have not yet been received. So there has been no progress on the case. The lawyer for the methodist church has also been appointed as a Court of Appeal Judge. The former lawyer handling the case is now the director of the law school and has also been appointed as a court of appeal judge. It is critical that the files be recovered from the former lawyer to enable the case to continue. Especially to go into execution on the Yam market land.

9.	Odorkor lands	617/75	High Court Accra	The church is seeking to reclaim its lands at Odorkor that was acquired in 1897.	This is a 1975 case that was last heard in 2001 when the plaintiff(church), closed its case. The defence did not open its case. The case would have to be studied to know how best to proceed.
10.	The Registered Trustees of The Presbyterian Church of Ghana Vrs	CR/HCKO/ E1/118/2 5	High Court, Kasoa	The church acquired a parcel of land at Kasoa originally belonging to the Church of Pentecost. Some unknown people took over the land and began	The injunction application was granted. In this year the church will follow up with a default judgment application since the

N o	Case title	Suit number	Court hearing the case	Brief facts (summary of pleadings)	Current status of the case
	Trespasser And 2 Ors (Bethel Kasoa)			developing it. The church sued and has secured an injunction.	adverse claimant is not appearing in court.

1 1	Rose Wellington vrs Diana Asare & The Registered Trustees of the Presbyterian Church of Ghana (Bethel Dansoman)	LD/0021/25	High Court, Land Division	The church has been in possession of a parcel of land and built a chapel on it and has a Land Title certificate. The Plaintiff is suing for declaration of title and the church has counterclaimed for title on the grounds of being the legal owner and on limitation as the church has been on the land for over 12 years.	The case is at witness statements stage. The parties are done with case management committee and awaiting trials.
1 2	Theresa Asantewaa Anson vrs. Sampson Kwaku Ofosu Adjei And 15ors (Mount of Olives - Tantra Hills)	LD/0332/20 25	High Court Land Division	The Church purchased land from the plaintiff's husband back in the 1990's and constructed a chapel on the land. The plaintiff has sued questioning legality of the church's purchase.	The writ was riddled with errors and a motion to set aside the writ was filed. Motion to be moved on 19 th march 2026.

1 3	Moses Crentsil vs Mr. Appiah & ors (Sarpeiman)	GA/AM/CC /CI/ 18/2025	Amasaman Circuit Court	The Church was gifted a parcel of land at Sarpeiman. Unfortunately, the deed was not registered and was added to the estate of the Donor despite the will alluding to the gift, and a vesting assent executed erroneously to include the church's land. There have been back and forth issues and the widow of the Donor has attempted to sell the land to several persons, all of which the church has resisted. This is the latest in a line of such persons and the first to go to court. The	Filing of Statement of defence, Counsel to work on it
N o	Case title	Suit number	Court hearing the case	Brief facts (summary of pleadings)	Current status of the case
				Rev Minister was sued and an application to mis join him and join the registered trustees was granted. The amended writ has been served, and the church is yet to file its defence.	

1 4	Nii Ayi Ana Konteh I vrs Registered Trustees of Power Breakers Church, Church of Christ & PCG (PCG, Advent)	LD /0095 /2025	High Court Land Division	The Church purchased land from a grantor who had purchased the land in the late 70s and been in occupation since. The plaintiff sued and the church is relying on limitation decree as its defence. The church has a Land Title Certificate.	A motion for judgment in default of counterclaim is pending before the court.

The Committee continues to liaise with the various congregations in offering the needed assistance to the respective legal teams as we aim to resolve some of these ongoing legal wranglings.

Committee on Information, Statistics, and Planning

This committee, which has the mandate of collecting, collating, and analyzing data within the Presbytery, continued to play a lead role in the execution of the strategic plan. It also fulfilled its responsibility of building the capacity of districts in the use of the strategic plan document by organizing various training programs.

Public Relations Unit

By the grace of God, the Public Relations Team has made significant progress in enhancing communication within the Presbytery. The Public Relations unit continued with its publications of the Ga West Herald, highlighting the activities and achievements of the Presbytery.

Recruitment

During the period under review, the Presbytery appointed Stephen Balgitra to the position of Assistant IT Officer.

Action Plans- 2026

Focus Area	Action	Date	Responsibility
Training and Development	Managing Family Life and Demands of Discipleship. The Challenges of Church Agents.	Q2	All line managers
	District AHRM Heads will also have an orientation on the following policies and initiatives	Q2/Q4	Director of AHRM and Administrator of Ga West
	- Transportation policy - Asset Disposal policy - Strategic Planning		Director of AHRM and Rev. Walter Kpentey
	Office Management for Church Administrators		Director of AHRM and Administrator of Ga West
Manse Audit	Undertake the 2026 Manse audit	Q3	Estate Manager

Public Relations

Q1-4

Q1-4

Humbly submitted by:

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DIRECTOR, AHRM.